



# GMP TRAINING



## Good Manufacturing Practices for Distributors

½ DAY  
Overview Training Program



### WHO SHOULD ATTEND

- Intended for distributors in the natural health product industry
- Appropriate for new employees, for those who have production experience with no formal training in GMP, and for personnel with training who need to stay current with GMP

### PURPOSE OF THE WORKSHOP

- Shows you how to apply GMP principles to avoid surprises in government audits
- Identifies Health Canada NHPD's regulatory expectations
- Provides a compact learning package that enables you to gain a working knowledge of GMPs specific to your activities as an importer and/or distributor
- Greatly reduces the risk of failing an audit or self-inspection
- Shows you how to implement GMP to avoid surprises in government audits
- Provides documented effectiveness of learning (completed quiz)
- Gives you plenty of practice so you'll leave with proven skills
- Employs interactive exercises (e.g., Mr. GMP Exercise™), industry based case studies, hands-on tasks designed to involve and engage the participant
- Emphasizes adult learning principles
- Answers your questions based on the most current interpretations of the GMP regulations as they apply to you and your staff
- Gives you a participant binder, marked quiz, course certificate, indexed GMP pocket booklet, and Personal Action Plan™. The Green Book™ will be an indispensable reference for your day-to-day activities in the workplace.

### WORKSHOP OBJECTIVES

- Acquire basic knowledge of GMP
- Recognize the importance of GMP compliance
- Handle drug products in compliance with GMPs
- Obtain a compliant GMP audit rating

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## GMP for Distributors ...continued

### WHAT YOU WILL LEARN

1. **What is GMP?**
  - a. Why are GMP important?
  - b. What is NHPD?
  - c. What is an EL?
2. **What are the Natural Health Product regulations?**
  - a. What is an NPN?
  - b. Product licenses (PLAs)
  - c. Site licenses (SLAs)
  - d. What is SISPO?
3. **GMP for Natural Health Products**
  - a. Places
  - b. People
  - c. Process
  - d. Products
4. **Process**
  - a. Sanitation program
  - b. Why is it important to document Deviations?
  - c. Recalls
  - d. Implementing a Self-inspection program
5. **Product**
  - a. From Raw Material to Finished Product
  - b. Packaging and labeling requirements
  - c. Stability
  - d. What Sampling is needed?
6. **Records and Documentation**
  - a. What is a Record?
  - b. Good Documentation Practices (GDP)
  - c. Common documentation errors